



**Calgary Arts Academy Society
Meeting of the Board of Directors
September 19, 2023 Meeting Agenda**

In Attendance: Ken McNeill, Jim McLeod, Doug Frenette, Susan Wright, Joshua Dalledonne, Mallory Graham, Ross Pambrun, John McWilliams

Administration: Cole Jordan, Michelle Stonehouse, Cheralyn Doell,

With Regrets: Court Ellingson, Lorraine Becker, Neil Tichkowsky, Anna Murphy

Regular Meeting of the Board of Directors

Court Ellingson officially resigned as a Director with CAA, we thank him for all his hard work and dedication and wish him the best in his new role as MLA for Calgary- Foothills.

1. This Day in History – Jim
2. Introduction to Anna Murphy – Agenda item moved until next meeting
3. Call to order – 6:08
4. Approval of the Agenda – Considered Approved
5. Approval of the May 16, 2023, Regular Meetings of the Board of Directors Minutes. – Considered Approved.
6. Newsletter Recap – Ken discussed the highlights from the newsletter. It is a fantastic historical document that all should read. Well done.
7. Superintendent Contract - Ken

Motion 1 – John – To move in-camera – Susan Seconded – Motion Passed

Motion 2 – Doug – To move out of camera – Mallory Seconded – Motion Passed

Motion 3 – Susan – To approve Michelle Stonehouse’s 3yr appointment as Superintendent effective November 1st, 2023– John Seconded – Motion Passed

8. Audit Committee – Neil – Doug, - We are estimating closing out the year with a deficit \$20,000 higher than was originally budgeted for. There are a couple reasons for this; Lower enrollment resulted in lower OM funds to cover the cost of the Rosscarrock facility. Our printer expenses have increased dramatically in the last 2 years as well, as well as our Substitute expenses have jumped again. Enrolment in busing has improved year over year which has helped offset the cost in OM. Risks for this coming year include lower registration than what we budgeted for, a lack of IMR funding for the Erickson Center, and the need for Rosscarrock lease to be extended. We will adjust our working budget accordingly once we see our final enrolments September 30th.

We also met with All Rush Print and Apparel, and they are interested in helping us with our bus wrap.

9. Superintendent Report – Michelle –

- Our staffing is completed, thanks in part to low turnover from last year. Pancake breakfast was fantastic and the performances were strong and brave. The new year 4-6 numeracy and literacy curriculum is rolling out with the government providing funding for professional development and resources. They are revisiting the social studies program, so a letter has gone home to the community to get engaged. Summer work was completed in Rosscarrock to create 2 classrooms new classrooms.

With Contemporary Calgary, we created an education plan for them in June so they can engage with the curriculum. AUofA want to move forward with the artist in residence program with us. They have a number of students wanting to pursue teaching. With the dual credit program, they have 3 courses that could work that have approval from the government. The cost would be 7000 for us to send a group of students plus the cost of our teacher, we don't currently have enough students to justify the cost yet. There is also the additional cost of the startup for the program. Until our high school is bigger, we need to wait to start up the dual

credit program. We are very excited about the potential for the program, and know there would be students interested in it. We are looking at other external solutions for funding the program.

We have the received the provincial achievement tests, and the assurance measures. The complete AERR will be ready in November.

10. Advocacy

- Government Relations Committee – Ken – We have some great connections and supporters in government. We need to extend an invite the new Minister to tour the school, as well as the education critic.

The Mayor's visit is on Monday 25, where we will roll out the red carpet. The Mayor's celebration of the arts is on October 18th. It is an evening event, with networking and awards starting at 7:30-9:30 at the Jack Singer.

- Capital Plan/Infrastructure Committee – Jim – In view of the \$100,000 grant from the government, we may want to connect with larkspur consulting to see what we would want in a new school. We will need to consult with Capital Planning to be sure we are using the funds as they are designed. We also reached out to Global Public Affairs to establish a connection with the minister to keep the positive relationship with Alberta Education moving forward.

11. Governance Committee – John –

- Torin provided the committee with an analysis of the TAAPCS newly passed bylaws and came to some key recommendations. We recommend sending a letter to the TAAPCS executive. In it we will request the detailed financials regarding the dispensation of the 300,000 grant and a copy of the resulting report. Under the bylaws they are required to share this information.

12. Growth Committee – Mallory – Cathy’s roll has shifted to include .2 social media position. Once enrollment numbers have finalized, we will put together a plan for the next year.
13. Arts Engagement – Joshua – Met with Cheralyn and Juleta and a plan for the community and the arts program is coming together. Our Partnerships with AUofA and Contemporary Calgary are working well. Because they are receiving value from us, and we receive value from them, that is a full loop. One other piece to connect on is how can students get memberships so they can go on their own outside of school. A student is not usually going by themselves, they are going with their family which is huge for any organization. Generally, in arts advocacy work, once that you engage them in one form, they engage in more. One patron becomes many patrons.
14. Arts Coordinator – Cheralyn – No update
15. Michelle’s Stories - Michelle
16. Meeting Adjournment 8:52

John would like to move forward with having a health and safety report moving forward. It will outline policies, ERP’s, any incidents. Cole will work towards putting together some notes for the November meeting.

INFORMATION ITEMS - ** Upcoming School Events:

- Regular Meeting of the Board of Directors - October 17, 2023