



**Calgary Arts Academy Society
Meeting of the Board of Directors
May 21, 2024 Meeting Agenda**

In Attendance: Ken McNeill, Neil Tichkowsky, Doug Frenette, Mallory Graham, Joshua Dalledonne, Jim McLeod, John McWilliams, Arsheel Hirji (Board Member Candidate)

Administration: Cole Jordan, Michelle Stonehouse, Cheralyn Doell

With Regrets: Anna Murphy, Ross Pambrun

Regular Meeting of the Board of Directors

1. This Day in History – Jim
2. Call to order – 6:00
3. Approval of the Agenda - Considered Approved
4. Approval of the April 23, 2024, Regular Meetings of the Board of Directors Minutes - Considered Approved
5. New Board Member Discussion – Arsheel Hirji – He is a contractor on staff with the City of Calgary and is experienced in strategies in use of civic resources, development and planning.

Motion 1 – Joshua - To approve Arsheel Hirji as a new member of the Board of Directors for the Calgary Arts Academy Society. – Ken Seconded - Motion Passed

6. Audit Committee – Ken
 - 2024 -2025 Budget Approval – Budget is based on the enrolment projections from January. Included in the budget is a wage increase for all support staff and artists, as well as the natural grid increase for teachers. If we see a teacher grid increase due to ATA’s negotiations with the government and the government funds that increase, we will adjust our grid in kind. We have seen an increase in costs for transportation of around 47% as a worst-case scenario. We continue to negotiate

with Southland for the renewal of our contract. This budget will be updated in the fall when we finalize our enrollment.

Motion 2 – Ken - To approve the 2024 2025 School Budget as presented. – Seconded Doug – Motion Passed

7. Superintendent Report – Michelle

Motion 3 – Malory - To approve the Education Plan for the 2024 2025 school year as presented – Seconded John – Motion Passed

- Education Plan – The Education Plan is based off of the AERR from November and is part of the governments Assurance Model. The AERR includes education results as well as survey results from families, students and staff.
 - Fee Policy update – We are looking to tighten up the dates for families to pay all fees earlier, so we are not scrambling to collect prior to enrolment for the following year. This also provides us some recourse should fees not be collected by the end of the school year.
8. Advocacy -Ken – Met with Esmahan Razavi to tour the school and to gage interest on possibly joining the board as well. She worked for the NDP as Director of Outreach & Calgary Strategy Lead.
9. Capital Planning Committee – Jim - We are meeting with Larkspur for a project charter refresh, there was a proposal sent by Lori outlining different options, but we are meeting next week to furth discuss the proposal, and look at areas we might want to rethink. Larkspur is keen to help and has the capacity. We will come back to the board with the pricing and the details. Arsh has offered to help as well.
10. Governance Committee – John – No further update.
11. Growth Committee – Mallory - Met with Josh and went over the numbers for our current enrollment. In terms of growth planning, once we have the results from our strategic plan we can put together a more robust growth plan.
12. Arts Engagement – Joshua – No further update.

13. Arts Coordinator – Cheralyn – Grad is getting close, and they are excited. Thanks to Jim for setting up the Venue. Cheralyn will send out an updated list of all events coming up.
14. Meeting Adjournment 8:00pm

INFORMATION ITEMS - ** Upcoming School Events:

- Regular Meeting of the Board of Directors – June 18, 2024