



**Calgary Arts Academy Society
Meeting of the Board of Directors
November 19, 2019 Meeting Agenda
Youth Campus – Boardroom**

In Attendance

Directors: Ken McNeill, Linda Fox-Mellway, Joshua Dalledonne, Jim McLeod, Doug Frenette, Neil Tichkowsky, Katherine Taylor, John McWilliams

Administrators: Dale Erickson, Janice Nigh, Cole Jordan, Michelle Stonehouse

With Regrets: Todd Hirsch Susan Wright

Regular Meeting of the Board of Directors

1. Call to order – 6:03 pm
2. Approval of the Agenda: Considered Approved with an amended title: change Capital Plan/Government Relations Committee.
3. Approval of October 8, 2019 minutes of Regular Meetings of the Board of Directors – Considered Approved.
4. Audit Committee
 - KPMG – 2018/19 Audited Financial Statement and Audit Approval - Met with KPMG on Friday to go over the finance. Clean opinion with no issues or concerns. Overall The Audit went well, KPMG had some great value adds, comparing our school to others and the blue ribbon panel.

Motion 1 (Neil) – Seconded Doug – To approve the 2019 Audited Financial Statements as presented – Passed Unanimously.

Motion 2 (Neil) – Seconded Doug - To reappoint KPMG as the auditors for the year ending August 31, 2020 - Passed Unanimously.

- Fall Budget Update - The team had a difficult task in finding an additional one hundred and fifty thousand dollars due to the changes in the funding manual. We would like to thank administration team and Cole for their hard work and planning and for avoiding any layoffs this year. Ken is delighted with the audit committee, and Neil has been great as the acting chair.

Motion 3 (Neil) - Seconded Linda - to approve the Fall Budget Update as presented - Passed Unanimously.

5. Superintendent Report – Dale

- AERR – The government has come out with a new format for the 3yr plan; we just received it Friday. The deadline is due in January this year. We do not have an AERR report ready at this time.

6. Advocacy Committee – Ken -

- Capital Plan/Government Relations Committee – Jim – Dale is taking a letter with 3 documents up to Edmonton on Thursday, including: the highschool proposal, the Larkspur 7yr capital plan, and the 3yr capital plan. In the documents we want to offer flexibility to the government, as well give a clear ask for how we want to proceed. We feel well positioned, and well coached by Global. Once Dale returns, we will upload copies to the board docs site. The Board commended Dale on the amount of work that has been done to get everything together.

Alberta infrastructure is saying “what if?” They are willing to move forward if the ask is set out over a period of time. They are open to the concept of building a school. This school is on the radar.

Dale is going to Edmonton to discuss the choice in education act with the rest of the TAAPCS executives. There are a whole host of questions they have sent that will be part of the conversation.

- Community Engagement Committee – Joshua, Ken and John met to talk about the charter of the committee. There is a draft strategy document on building partnerships with the involvement of Janice. Dale and Janice put together a document that illustrated the different level of partnerships. Josh wants to look at different ways we bring value, and see how others can reciprocate. He will bring forward a plan next meeting.

Motion 4 (Jim) – Seconded John - to approve the community engagement charter as presented by Joshua - Passed Unanimously.

- Governance Committee – John – We had a good working meeting to discuss some of the changes and looked through the bylaws in terms of process and improvement. We digested a bunch of different themes. Susan was able to comment on these as well. John wants to message it and present a thematic change of the bylaws. If everyone is willing to redraft the laws we will proceed with that. Not so much rewriting as addressing things that we haven't looked at. It is in times of stress that process is necessary.
7. Legal Report – Neil – Gave us an update on where everything stands.
 8. Social Media Update – Joshua – No update at this time.
 9. School Council – Michelle – School Council has completed the casino so we should be seeing the money soon. We have a vibrant council who are proud of the school, they are working hard on a number of charity drives. Doug, Ken, and Michelle met with Christy which will result a in townhall at the next meeting with an update on the high school progress. This will take place on Dec. 3rd where they will give an update post-meeting.
 10. Arts Coordinator – Janice – Ken gave a run down of our upcoming events. We are not having the reception at Jubilee, but there is a VIP table to pick up tickets. The December meeting has been booked at the social room at the Royal Oak. Details to be provided. The gift exchange is \$20 at the next meeting. Foundation has offered to fund the Staff Christmas party for \$3000 to help offset some of the budget restrictions faced this year.
 11. Meeting Adjournment – 7:03

INFORMATION ITEMS - ** Upcoming School Events:

- December 6, 2019 - Jubilee Winter Celebration
- December 13, 2019 - Staff Christmas Party
- December 17, 2019 – Meeting of the Board of Directors
- January 21, 2019 – Meeting of the Board of Directors